



Angela Hospice Job Description

JOB TITLE: On-Call Nurse

DEPARTMENT: Hospice Home Care

REPORTS TO: Home Care Clinical Manager

TYPE: ٢ Exempt ٢ Non-Exempt

JOB SUMMARY: The On-Call Nurse is a member of the interdisciplinary team who provides hospice professional nursing care as prescribed by the physician in accordance with policies and procedures of Angela Hospice Home Care, Inc. The On-Call Nurse renders care that is within acceptable professional practice standards in compliance with the medical plan of care.

DUTIES AND RESPONSIBILITIES:

1. Follows established standards of nursing practice and Angela Hospice Home Care, Inc. policies and procedures.
2. Interprets existing policies and procedures to CENAs, patients, families and physicians as needed.
3. Communicates with other members of the Interdisciplinary Team Conference (ITC) and implements appropriate follow up action if required.
4. Performs comprehensive assessment of assigned patients in a timely manner on admission and as required.
5. Develops an accurate comprehensive care plan based on the patient assessment and revise as necessary.
6. Documents assessment, care plans and care provided according to Angela Hospice policies and procedures.
7. Reports changes in patient conditions to responsible party and take follow up action as necessary.
8. Performs nursing skills in a knowledgeable and competent manner that provides for continuity of care.
9. Administers and documents medications/treatments as ordered by the physician and according to facility policies and procedures.
10. Instructs patients/families regarding medications, treatments and procedures.
11. Communicates patient/family concerns and initiates corrective action.
12. Provides clinical supervision of CENAs, LPNs and volunteers, as necessary.
13. Identifies safety hazards and corrects.
14. Assumes responsibility for compliance with federal, state and local regulations.
15. Presents an appropriate, professional appearance in accordance with established policy.
16. Demonstrates dependability and punctuality.
17. Accepts assigned duties in a cooperative manner.
18. Works cooperatively with patients, families, nursing staff, physicians, consultant personnel and ancillary service providers.
19. Continues further educational goals by attending workshops, seminary and study.
20. Performs other duties as directed by the Home Care Clinical Manager, Executive Director, and/or the President & CEO.

EDUCATION/TRAINING REQUIREMENTS: (State minimum required for position)

- ☐ High School
- ☐ Licenses/Certification
- Active Michigan Nursing License
- Degree:
- ☐ Associates
- ☐ Bachelors (Graduate of an accredited nursing school, BSN preferred)
- ☐ Special Courses
- ☐ Vocational School
- ☐ Master's
- ☐ JD

WORK EXPERIENCE:

Describe the knowledge and experience required for successful job performance. State what experience-based knowledge is required and the typical length of time it takes to acquire the knowledge.

1. A registered nurse in the State of Michigan, who has graduated from an accredited nursing program, BSN preferred.
2. Position requires hospice experience in an inpatient setting as well as in the home, a good working knowledge in home health as well as good communication, or4ganizational and managerial skills. A sound clinical knowledge base and experience is required.

	Frequency		
	Occasional	Regular	Daily
PHYSICAL/MENTAL			
☐ Balancing, climbing, crawling, crouching			X
☐ Fingering, grasping, kneeling, lifting, pulling, pushing			X
☐ Reaching, repetitive movement			X
SENSORY/COMMUNICATIVE			
☐ Feeling, hearing, seeing, smelling			X
☐			
☐			
ENVIRONMENTAL HAZARDS*			
☐ Exposure to inside/outside environmental conditions			X
☐ Blood borne pathogens			X
☐ Exposure to respiratory hazards			X

LIFTING REQUIREMENTS: (If lifting is required, indicate specifics)

- ☐ 25 lbs. or more
 - ☐ 2 lbs. to 25 lbs.
 - ☐ Less than 12 lbs.
- May have to move or position patients over 100 pounds.

Employee Signature: _____

Supervisor Signature: _____

Human Resources Signature: _____ Date: _____

The above is intended to describe the general content and requirements of this job. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

*Potential for exposure to blood borne pathogens. Duties 1, 5, 8, 9, 10, 11 and 13.